



# Public Meeting Minutes - MASNA

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**Location:** Uberconference

**Date:** 7/12/2017

**Time:** 9:00 P.M. EST

**Minutes prepared by:** Tom Lisciandra

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## Attendance

### Board of Directors Present:

Kevin Erickson: President  
Rob Mougey: Vice President  
Tom Lisciandra: Secretary  
Christine Rowe: Treasurer  
Adeljean Ho: ILOC  
Paul Poeschl: Membership  
Coy Woolard: Webmaster

### Board of Directors Absent:

### Attending Members:

Erica Robes  
Paul Steen

## Meeting Call to order

9:04 Kevin Erickson moves to open meeting; Tom Lisciandra seconds.

## Meeting Minutes:

9:04 Kevin Erickson takes BOD attendance.

### Paul Steen:

9:06 Paul Steen presents a 2017 MACNA hotel report.  
9:11 Kevin Erickson asks Paul Steen about logo for 2017 MACNA keycards.

### Coy Willard:

9:14 Coy Woolard asks Christine Rowe for QuickBooks Virtual Machine update.  
9:16 Kevin Erickson talks about setting up a non-profit account for Amazon Web Services.  
9:18 Kevin Erickson talks about Coy Woolard's progress lists.

### Paul Poeschl:

9:20 Paul Poeschl asks questions for the July membership email.  
9:21 Kevin Erickson asks Paul Poeschl to contact Bob Winfrey and setup collection of the MASNA grand prizes.  
9:22 Membership report; 220 single sponsorships, 65 family sponsorships, 33 club sponsorships, and 8 corporate sponsorships.

- 9:22 Paul presents membership committee report.
- 9:23 Kevin Erickson talks about Perry Institute for Marine Science Fund contribution.
- 9:27 Christine Rowe asks Paul Poeschl to responded to Adam Clayton about Club Presidents meeting room.
- 9:30 Short booth box conversation.
- 9:35 Kevin Erickson asks Paul Poeschl if he was familiar with Kordon Fish scoops?
- 9:36 Kevin Erickson reviews with Paul Poeschl, the membership newsletters needed before MACNA 2017.

**Christine Rowe:**

9:39

## MASNA Treasurer's Report

Public Board Meeting

July 12, 2017

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CASH

US Bank	\$78,270.44
Paypal	<u>1,675.64</u>

TOTAL

\$79,946.08

PAYABLES

Checks/Payments Issued	\$2,196.63
Checks/Payments estimated	<u>\$7,000.00</u>

SUB TOTAL

\$9,196.63

RECEIVABLES

MACNA 2017 & Two Little Fishies	<u>\$14,361.77</u>
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TOTAL

\$14,361.77

ENDING CASH BALANCE

\$85,111.22

- 9:45 Christine Rowe asks for Dr. Junda Lin Memorial Fund report from Adeljean Ho.
- 9:46 Christine Rowe informs; she has completed the payroll tax form and sent it in.
- 9:47 Christine Rowe informs; payroll was issued.
- 9:48 Christine Rowe talks about 3<sup>rd</sup> party payment gateways; asks Kevin Erickson to review fees. Kevin Erickson defers conversation to a less public meeting.
- 9:49 Christine Rowe asks Rob Mougey about Strip account.
- 9:52 Christine Rowe talks about QuickBooks, Strip, PayPal and Square integration.
- 9:59 Christine Rowe talks about credit card readers; Kevin Erickson requests conversation be to a private conversation.
- 10:03 Christine Rowe reports; MASNA Speaks has a request. Michigan Live Aquarium Association.
- 10:04 Christine Rowe reviews MASNA booth materials for MACNA 2017.
- 10:07 Christine Rowe informs she needs help with missing purchases information.
- 10:09 Christine Rowe asks about Reef 2 Rainforest payment for MACNA 2017 program book.

**Adeljean Ho**

10:11 Adeljean Ho presents a MASNA Student Scholarship report.

10:19 Kevin Erickson presents a poster session report. There are seven submissions currently.

10:22 Kevin Erickson and Adeljean Ho convers on food for poster session.

10:25 Kevin Erickson asks Christine Rowe for a poster session available funds total.

10:27 Kevin Erickson asks Adeljean Ho if the Dr. Junda Lin Memorial Fund winner will be able to submit poster?

10:28 Kevin Erickson asks Adeljean Ho to submit a poster.

10:29 Kevin Erickson asks Tom Lisciandra about Adeljean Ho's booth schedule. Adeljean Ho will attend the Rising Tide symposium in New Orleans.

10:33 Kevin Erickson asks for Adeljean Ho for his article completion date.

10:35 Adeljean Ho asks about purchasing popups for the poster session.

10:37 Christine Rowe asks Adeljean Ho about nametags. Group reviews what will go on the tags.

**Kevin Erickson:**

10:42 Kevin Erickson talks about booth attire.

10:43 Kevin informs; Coy Willard will room with Adeljean Ho.

10:44 Kevin informs the next public meeting will be 8/9/17.

10:45 Kevin Erickson moves to close the June Public Meeting; Rob Mougey seconds.

**Meeting Time: 1 Hour 41 minutes:**